

INSTRUCTIONS FOR ON DEMAND VIEWING OF 2023 CLASSES

These instructions assume that you have already registered for the conference at some point in time. If you haven't, please do so prior to watching the conference On Demand classes.

1. Go to the Wyoming Engineering Society website.
2. Click on "CONVENTION".
3. Click on "2023 Annual Convention"
4. Scroll down to the word "REGISTRATION" and click on it.
5. You will see a box pop up that says the Event is over, that is ok. Click on the X in the top right corner.
6. Scroll down to the black box that says "Go To My Event" and click on it.
7. A new box will come up on the screen and it will ask you to enter your first name, last name, and email address. Go ahead and do that. When you are done click the blue box that says **Next**. The system will probably pre load your information if you are using the same computer that you registered with.
8. The box will change and ask you for the verification code that will be sent to you via your phone. Enter the number from your phone in the box. Then click the box "**Log In**"
9. You will now see a screen that show our Platinum Sponsors for 2023. If you need any of their services please let them know you saw their logo on the web site.
10. Look at the top of the screen and you will see the word "**Schedule**". Put your cursor on top of the word and a drop down box will appear. In it you will see the words "On Demand", click on that.
11. The screen will change, and you will see all the classes that we have taped from the 2023 convention. Pick which class you would like to take and click on it. You can click on the center arrow on top of Session Host or click on the title. (Note: There is a number in the bottom right corner of each class that tells you how long the class will take to watch. It is hour, minutes, and seconds.)
12. Note: If the system says that you have two classes at the same time you can just switch priority and go back to #10 and come down through the process again.
13. You will see a blue box that says **Replay**, click on it and the class will start. You may have to move forward in the bottom bar until you see the class starting.
14. Enjoy!!
15. When done with the class press the back arrow <- top left on your screen.

Classes – issues and work arounds:

DIP – this class has great audio and video.

Crash Method Part 1 – This class has good audio but you need to download the PowerPoint and follow along.